

**MINUTES OF THE MEETING OF THE LICENSING & REGULATORY COMMITTEE HELD AT
CIVIC SUITE 2, BROCKS HILL COUNCIL OFFICES, WASHBROOK LANE, OADBY,
LEICESTER, LE2 5JJ ON THURSDAY, 4 DECEMBER 2025 COMMENCING AT 6.30 PM**

PRESENT

C D Kozlowski Chair
C J R Martin Vice-Chair



Meeting ID: 2948

COUNCILLORS

S S Athwal
G A Boulter
J Kaufman

OFFICERS IN ATTENDANCE

S J Ball Legal & Democratic Services Manager / Monitoring Officer (Solicitor)
B Clark-Monks Selective Licensing Team Leader
J Wells Senior Strategic Development Manager
S Wheeler Senior Democratic & Electoral Services Officer

17. APOLOGIES FOR ABSENCE

An apology for absence was received from Councillor Darling.

18. APPOINTMENT OF SUBSTITUTES

None.

19. DECLARATIONS OF INTEREST

None.

20. MINUTES OF THE PREVIOUS MEETING

By affirmation of the meeting, it was

UNANIMOUSLY RESOLVED THAT:

The minutes of the previous meeting held on 18 September 2025 be taken as read, confirmed and approved.

21. ACTION LIST ARISING FROM THE PREVIOUS MEETING

None.

22. PETITIONS AND DEPUTATIONS

None.

23. HOUSE IN MULTIPLE OCCUPATION (HMO) POLICY

The Committee gave consideration to the report and appendices (as set out at pages 5 –

71 of the agenda reports pack) which sought approval of the House in Multiple Occupation (HMO) Policy.

It was moved by Councillor G A Boulter, seconded by the Vice-Chair and

UNANIMOUSLY RESOLVED THAT:

- i) **The House in Multiple Occupation (HMO) Policy attached at Appendix 1 be approved;**
- ii) **The Fee Structure outlined in paragraph 4 be approved; and**
- iii) **The Amenity and Space Standard for Private Rented Sector at Appendix 2 be approved.**

24. REVIEW OF STATEMENT OF LICENSING POLICY (2025-2030)

The Committee gave consideration to the report and appendix (as set out at pages 72 – 109 of the agenda reports pack) which sought approval to consult on the proposed Draft Statement of Licensing Policy (2025-2030).

It was moved by the Vice-Chair, seconded by Councillor J Kaufman and

UNANIMOUSLY RESOLVED THAT:

The revised Draft Statement of Licensing Policy shown at Appendix 1 be approved for the purpose of consultation with relevant parties.

THE MEETING CLOSED AT 6.38 pm